CORPORATE EVENTS

NON-PROFIT EVENTS

> & MANY MORE!



Please E-Mail or Fax inquiries to: ebcevents@ebenezerchurch.us

The Ebenezer Baptist Church Attn: Special Events 101 Jackson St. NE • Atlanta, GA 30312 (404)-688-7300

EBENEZER BAPTIST CHURCH • 101 JACKSON STREET, NE ATLANTA GA, 30312 • 404.688.7300

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SENEZER EVENTS







NON-MEMBER'S GUIDE

WEDDING SERVICES





Weddings

Horizon Sanctuary Bridal Suite Grooms Suite Pre-Marital Counseling **Onsite Wedding Coordinator** Officiating Minister Organist Sound Tech (1) Communion Rail Unity Candle Stand (candles not included)



Wedding Events Wedding and Reception Inclusive Package

Ebenezer Baptist Church Non-Member Pricing \$3,500 (ESTIMATED BUDGET)



Receptions

Wedding Reception 100 guest seated reception

\$500.00 minimum is required to secure the wedding date, plus any payments known at this time required by other vendors. Security deposit must be paid in FULL to confirm the wedding date and is nonrefundable.



Menu & pricing based upon selected menu option.

Policies

1. In order to avoid confusion, florists and decorators must contact the wedding director to schedule times for set-up and preparation for the wedding.

2. Plastic material must be placed under all flower arrangements, candles and/or candelabras in order to protect the carpet and furniture. Drip-less candles only please.

3. No nails, tacks, staples, pins, adhesives, or anything that will mark woodwork or furniture may be used.

4. The individual or family that schedules a wedding will be held liable for all damages to carpet, furniture or buildings.

5. No food or beverages are permitted in the Sanctuary.

6. Use of the church for 2 hours for rehearsal, 4 hours the day of the wedding.

7. Aisle Runners and Free Standing Candelabras are not permitted in the main aisle of the Horizon Sanctuary.

8. Rice, birdseed, and confetti are not permitted inside/outside the premises.

9. The church is a smoke free facility.

Wedding Event Form

Name:

Phone: Email: Member Y/N: Date of Event: # of Guests attending: Hours requested: Additional Notes:

Please return this form to Ebenezer Baptist Church